

**Approving The Retention And Disposition Schedule For New York Local Government Records (LGS-1) – Ulster County Clerk**

Referred to: The Ways and Means Committee (Chairwoman Archer and Legislators Bartels, Gavaris, Haynes, Maio, Ronk, and Walter)

Chairwoman of the Ways and Means Committee, Lynn Archer, and Deputy Chair Kenneth J. Ronk, Jr. offer the following:

WHEREAS, The Ulster County Clerk has requested the adoption of the Retention and Disposition Schedule for New York Local Government Records (LGS-1) issued pursuant to Article 57-A of the Arts and Cultural Affairs Law, for use by all County officers in disposing of County government records; now, therefore be it

RESOLVED, that the Ulster County Legislature does hereby approve of the Retention and Disposition Schedule for New York Local Government Records (LGS-1) issued pursuant Article 57-A of the Arts and Cultural Affairs Law, and containing legal minimum retention periods for local government, is hereby adopted for use by all County officers in legally disposing of County government records listed therein; and, be it further

RESOLVED, that in accordance with Article 57-A only those records that are described in Retention and Disposition Schedule for New York Local Government Records (LGS-1) will be disposed of after they have met the minimum retention periods described therein; and, be it further

RESOLVED, that in accordance with Article 57-A only those records that do not have sufficient administrative, fiscal, legal, or historical value to merit retention beyond established legal minimum periods will be disposed of; and, be it further

RESOLVED, that a certified copy of this Resolution shall be sent to the State Archives, New York State Department of Education,

and move its adoption.

ADOPTED BY THE FOLLOWING VOTE:

AYES: 23                      NOES: 0

Passed Committee: Ways and Means on November 10, 2020

FINANCIAL IMPACT:  
NONE

**Resolution No. 404      November 17, 2020**

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Local Government Records (LGS-1) – Ulster County Clerk**

STATE OF NEW YORK

ss:

COUNTY OF ULSTER

I, the undersigned Clerk of the Legislature of the County of Ulster, hereby certify that the foregoing resolution is the original resolution adopted by the Ulster County Legislature on the 17<sup>th</sup> Day of November in the year Two Thousand Twenty, and said resolution shall remain on file in the office of said clerk.

IN WITNESS WHEREOF, I have hereunto set my hand and seal of the County of Ulster this 19<sup>th</sup> Day of November in the year Two Thousand Twenty.

|s| Victoria A. Fabella  
Victoria A. Fabella, Clerk  
Ulster County Legislature

Submitted to the County Executive this  
19<sup>th</sup> Day of November, 2020.

Approved by the County Executive this  
24<sup>th</sup> Day of November, 2020.

|s| Victoria A. Fabella  
Victoria A. Fabella, Clerk  
Ulster County Legislature

|s| Patrick K. Ryan  
Patrick K. Ryan, County Executive